

## REFERRAL FEE AGREEMENT

Referring Agent (*print name*) \_\_\_\_\_  
Referring Agent's Firm (*identify*) \_\_\_\_\_  
Firm Address \_\_\_\_\_  
Referring Agent's Firm Federal Tax ID \_\_\_\_\_  
Referring Agent's Firm will attach a copy of IRS Form W-9 Request for Taxpayer  
Identification Number and Certification to this Agreement.

Receiving Agent (*print name*) \_\_\_\_\_  
Receiving Agent's Firm (*identify*) \_\_\_\_\_  
Firm Address \_\_\_\_\_

Referred Client (*print name*) \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email \_\_\_\_\_

If the Referred Client is both a seller and buyer, please fill in both columns.  
Referred Client is being referred as a: (*select at least one*)

Buyer

Additional Referred Client or Referral  
Information: (*describe*)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Receiving Agent's Firm will pay at  
closing to Referring Agent's Firm a  
referral fee equal to: (*select and  
complete one*)  \_\_\_\_\_ % or  
 \$ \_\_\_\_\_ flat fee of the  
compensation received by Receiving  
Agent's Firm on the buyer's side of the  
transaction. This fee applies only to  
the first closed purchase involving  
Referred Client unless otherwise noted  
in this Agreement. This Agreement will  
be valid until

Seller

Additional Referred Client or Referral  
Information: (*describe*)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Receiving Agent's Firm will pay at  
closing to Referring Agent's Firm a  
referral fee equal to: (*select and  
complete one*)  \_\_\_\_\_ % or  
 \$ \_\_\_\_\_ flat fee of the  
compensation received by Receiving  
Agent's Firm on the seller's side of the  
transaction. This fee applies only to  
the first closed listing sale involving  
Referred Client unless otherwise  
noted in this Agreement. This  
Agreement will be valid until

LINES WITH THIS SYMBOL ← REQUIRE A SIGNATURE AND DATE OREF 107 | Released 07/2024  
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RESIDENTIAL

## REFERRAL FEE AGREEMENT

(insert date) \_\_\_\_\_ (one [1] year from the date of the final signature below if not filled in).

(insert date) \_\_\_\_\_ (one [1] year from the date of the final signature below if not filled in).

**GOVERNING LAW:** This Agreement is governed by the laws of the State of Oregon without giving effect to any conflict-of-law principle of any jurisdiction.

**DISPUTE RESOLUTION:** If the Receiving or Referring Agent is a member of the National Association of REALTORS®, all disputes arising out of this Agreement ("Claims") will be submitted to mediation as offered by the Referring Agent's REALTOR® Association, if available. If mediation is not available through the Referring Agent's REALTOR® organization, then all Claims will be submitted to mediation through the program administered by Arbitration Service of Portland ("ASP"). All Claims that have not been resolved by mediation as described in this Agreement will be submitted to final and binding arbitration in accordance with the then-existing rules of ASP. The prevailing party in any arbitration between the Agents will be entitled to recovery of all reasonable attorney fees, filing fees, costs, disbursements, and mediator and arbitrator fees. Provided, however, a prevailing party will not be entitled to any award of attorney fees unless it is first established to the satisfaction of the arbitrator(s) or judge that the prevailing party offered or agreed in writing to participate in mediation before, or promptly upon, the filing for arbitration.

Referring Agent \_\_\_\_\_ Date \_\_\_\_\_  a.m.  p.m. ←  
Print Name \_\_\_\_\_

Referring Agent's Principal Broker \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  a.m.  p.m. ←  
Print Name \_\_\_\_\_

Receiving Agent \_\_\_\_\_ Date \_\_\_\_\_  a.m.  p.m. ←  
Print Name \_\_\_\_\_

Agent's Principal Broker \_\_\_\_\_ Date \_\_\_\_\_  a.m.  p.m. ←  
Print Name \_\_\_\_\_